



Greater East Tamaki
Business Association Inc.

Minutes of the 2015 GETBA AGM
Held at Waipuna Conference Suites Highbrook,
60 Highbrook Drive, The Crossing, Highbrook
Tuesday, 22 September 2015 at 8.35am

Present:

Richard Poole, Phil Clarke, David Lindsay, Liz Groenewegen, Jeremy (Jez) Pellow, Jane Tongatule, Henry Jansen, Phil Bond and 21 other attendees, including 25 full voting members in total, attendee list **attached**.

Chair Richard Poole established that there was a quorum, welcomed attendees and declared the Annual General Meeting open at 8.35am.

1. **Apologies:** (5)

Apologies received from Alan Peat, Katherine Peat, Kim Luxton, Lance Preston and Brett Pietersen.

2. **Minutes of Previous Meeting:**

Moved Richard Poole, seconded Leeyan Stevens, that the minutes of the previous AGM held on the 24th September 2014 as circulated, be accepted as a true and accurate record, carried unanimously.

3. **Presentation of Annual Report 2014-2015 by Chairman and General Manager:**

Chairman's Report.

Richard spoke briefly on the general economy and from his Chairman's report previously circulated and handed out at the meeting. A copy can be read on the GETBA website and in the GETBA Annual Report.

General Manager's Report.

Jane Tongatule presented her Executive Report, also previously circulated and handed out at the meeting, recording progress and achievements against the Business Plan that was adopted at the AGM last year. Jane used a PowerPoint presentation to summarize progress on the different work streams under the headings of Advocacy, Activities, Attraction and Accountability.

A copy of the Annual Report can be read on the GETBA website.

Question from Lindsay Olliff as to whether the results of Google analytics obtained by GETBA could be shared with members as he was concerned at the number of Chinese companies that seem to be targeting his business. Jane agreed that the website analytics could be made available, pointing out that GETBA has a security system for monitoring contact via the web based member directory and that a very significant majority of visits are from New Zealand.

Richard thanked and congratulated Jane and her team on the large amount of progress that has been achieved and asked if there were any questions. There being none, Richard moved that the members of the Association adopt and approve the 2014-2015 Annual Report, seconded by Rob Grimsey, carried unanimously.

4. **Presentation of the Financial Report 2014-2015:**

Treasurer Liz Groenewegen spoke to the audited financial statements, circulated at the meeting. Noted that there was less expenditure on marketing activities this year with no EXPO and fewer breakfasts, but additional expenditure for research and advocacy with more Council submissions completed. Noted a \$12,000.00 reduction in operating costs leaving an overall \$23,000.00 profit. That compensated for the small loss suffered in 2014 and covered capital expenditure for this year including hardware, software and website development. As a result no tax to pay. There were also tax losses to carry forward.

Noted this year that there is less income expected. The balance sheet is very strong however with both liquidity and equity in a strong position. The Association is fully able to meet liabilities as and when they fall due.

Question from Lindsay Olliff what does EO salary mean. Jane responded that EO stood for Executive Officer now retitled Crime Prevention Manager, responsible for crime prevention.

Brent Murdoch questioned no note in the accounts regarding GETBA's lease. Response by Jane and Richard that although there is a right of renewal there is no commitment beyond the current year.

Query from Brent Murdoch as to no note in the accounts as to what would happen if target rate funding was reduced or removed by Council. Answer, at the moment there is no provision for targeted rate funding being reduced. Liz, Jane and Richard said that although the BID policy was up for review this year there has been no indication of any radical change, and alterations to the policy are expected to be related to governance only. Noted that we had a reasonable amount in reserves in any case.

There being no other questions Liz moved that the members of GETBA approve and adopt the 2014-2015 audited GETBA financial statements, seconded Warren Dance, carried unanimously.

Richard then moved that the members of the Greater East Tamaki Business Association approve the appointment of the auditor Nexia NZ for the 2015-2016 year, seconded Rod Giles, carried unanimously.

5. **Executive Committee Elections:**

Jane Tongatule as returning officer stated there were seven (7) committee positions available and all seven (7) committee members were nominated with no additional nominations being received, therefore they were all deemed re-elected to their positions unopposed.

6. **Business Plan and Budget 2015-2016 and Indicative Budget for 2016-2017:**

General Manager Jane Tongatule gave a powerpoint presentation of the 2015-2016 Business Plan, and spoke to the proposed balanced budget pointing out that both income and expenditure would be down by about \$30,000 on the previous year.

A copy of the Business Plan and Budget, and indicative budget for the 2016-2017 year can be found on the GETBA website.

Richard moved that the members of GETBA approve and adopt the GETBA 2015-2016 business plan and budget, and indicative budget for 2016-2017, seconded Phil Bond, carried unanimously.

7. **Special Resolution – Renewal of Partnering Agreement with Auckland Council**

Richard explained the rationale behind the Special Resolution and moved that the members of the Association renew the Business Improvement District Partnership Programme Partnering Agreement with Auckland Council for a further year until 26 September 2016. Seconded Leeyan Stevens. Question from Lindsay Olliff as to whether we were committing to the unknown given that there was a review of the BID policy underway. Jane responded that the review is related to the structure of the Policy and the form of Council support for BIDs, and that the Partnering Agreement would come up for renewal with any potential change at the next AGM. Richard also pointed out that the original Agreement was for three (3) years. Henry also mentioned that the Partnership Agreement is in any case terminable by either party on three (3) months' notice so we were not entering into any long term commitments. Motion passed by majority with three (3) dissenting voters: Brent Murdoch, Bob Gillies and a proxy held by Brent Murdoch for A B & J W Tizard Cuthbert Trust (property only).

8. General Business

Richard Poole asked if there were any items of general business. There being no questions from the floor and no further general business Richard thanked all attendees for attending the AGM and thanked the GETBA committee for their work through the year and declared the meeting closed at 9.48am.

GETBA AGM Attendees 22/09/2015

<i>Name</i>	<i>Registered Voter</i>	<i>Property/Business</i>
Phil Clarke	Y	A Touch Of Italy
Doug Berry	Y	Ace Services Group
Jim Walker	Y	Advanced Print + Design
Jez Pellow	N	Auckland Council
Bob Gillies	Y	Bob Gillies Trust
David Lindsay	Y	Broady's NZ Ltd
Diane Biddle	N	Car Park Solutions
Leeyan Stephens	Y	Car Park Solutions
John Bolton	Y	Celtic McQueen Corporation Ltd
Harry Price	Y	Chemical Freight Services Ltd
Brent Murdoch	Y	Clark & Murdoch Trustee Coy Ltd
Lindsay Olliff	Y	Connect 2 Control Ltd
Rod Giles	Y	Contract Warehousing Ltd
Jo Maria	Y	Fergusson Welding
Jane Tongatule	N	GETBA
Warren Jack	Y	Habitat For Humanity
David Stevens	Y	Hydestor Manufacturing Ltd
Jaap Groenewegen	Y	Marinus Groenewegen and Elizabeth Groenewegen
Richard Poole	Y	MiTek New Zealand Ltd
Phil Bond	Y	Neil Park Motors Limited
Nick Biland	Y	Plummer Compressors Ltd
Liz Groenewegen	Y	RSM Prince
Amy Yao	N	Ruyi Homes Ltd
John Stevenson	Y	Shaw Lands Limited
Suren Prasad	Y	Suren Prasad and Sakuntala Prasad
Rob Grimsey	Y	Telstrom Ltd
Geoffrey Walsh	Y	Transport Technology Ltd
Warren Dance	Y	Warren Engineering
Henry Jansen	Y	Wynyard Wood Lawyers & Notaries